

John Leggott College Statement of Residential Principles and Practice

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John Leggott College is a sixth form college located in Scunthorpe, North Lincolnshire. We have approximately 1850 students who have a choice of 50 different Level 3 subjects. We have approximately 40 International students from China, Hong Kong, Romania, Vietnam, South Korea and Iran. These students mostly reside with host families chosen and managed by the International department at John Leggott College. Host families are all appropriately trained by college staff and cannot be hosts until all training is completed.

The International Team supervises the recruitment of International students, the recruitment of potential host families, the inspections of host family accommodation, the allocation and administration of hosts and students, and the welfare of the international students.

1. Admissions

International students must have a British National Overseas Visa or Student visa sponsored by the college. In selecting students, we look at previous academic results, English language ability and all students will undergo an interview to check suitability and to assess course choices. The admissions policy can be found on the college website www.leggott.ac.uk.

All International students attend a thorough induction week which includes registration with a local GP, induction with Progress Tutors and teachers, and an induction with the international department who establish the college's expectations regarding college and Host family rules. These can be found in the corresponding [The Good Host Family Guide](#) for Hosts and the *A-Z Handbook* for students.

2. Accommodation

Host family accommodation is either fully catered or semi-catered. All students are provided with their own room. Host families are based in the local community. If students need to change their accommodation choice this can be managed very quickly if we have capacity to do so.

Students are carefully matched to host families. This is done through providing potential students with information and photos of the prospective host and the accommodation as well as a survey undertaken by the student and their family regarding the student's needs. More detail on how we place students can be found in *The Good Host Family Guide* section *How we place a student with you*.

All host families are fully trained and vetted. Safeguarding and Prevent training are conducted with new hosts and a refresher training session is done yearly with existing host families.

All existing host families are subject to DBS checks every member of the household, over the age of 18, must provide Character references which are checked and authorised by the DSL. All accommodation is subject to a yearly inspection conducted by a member JLC staff, this can be planned or spontaneous. The inspection consists of checking the quality of the environment, risk assessment on the property, smoke alarms and carbon dioxide detectors, and host families must provide a gas safety certificate every year. Host families must advise

students who are staying at their house on what to do during an emergency evacuation for example a fire. It is the responsibility of the host family to inform the college if a new adult moves into the property so the college can instruct the family on DBS requirements.

Prospective host families are subjected to a thorough initial inspection of the property, request for gas safety certificate, checking of gas and carbon dioxide detectors. Additionally, new host families must sit the Safeguarding and Prevent training before a student is allocated to them. Additionally, host family have yearly training updates. The inspection and training procedure are set out in *The Good Host Family Guide and the John Leggott College Health and Safety Policy*.

3. Supervision

The students and hosts have access to an emergency phone number which is manned by college staff (+44 (0) 7780500453). The phone line is open 24 hours per day, seven days per week including all holidays.

Where possible, host families will accommodate students of the same age group (under-18 or 18 and over). In cases where under-18 and over-18 students are placed in the same household, a risk assessment will be completed and additional monitoring will be undertaken by the college. Host families must ensure appropriate separation of sleeping facilities, that the bathroom is lockable to provide privacy, and that suitable supervision and visitor arrangements are in place. All host families must adhere to safeguarding and DBS requirements. The host family and the college remain jointly responsible for ensuring that the welfare of under-18 students is safeguarded at all times.

4. Expectations of students

All students are expected to be back at the host family for 10pm. If a student intends to travel and thus be away overnight, the student is expected to inform both the host family and the college's international department in advance. Students must do this through an official form provided to all students.

College provides information during the induction week on expectations such as the impact of smoking, drug use or alcohol misuse. Residential students are subject to the college disciplinary policy as per other students. If an incident occurs within the host family, then this is dealt with inline with college policy but is reasonably adjusted to account for individual circumstances.

Additionally, students are expected to learn and follow the family's house rules, seek and respect their host family's advice and guidance, and follow the local laws and customs in the UK. Advice on this is given during the induction week by the international department. Guidelines for students are set out in the *John Leggott College A-Z Handbook for students*.

5. Welfare and Support

Host families play a key role in the welfare of the International students. If a student is unwell, they should speak to the host family or in an emergency use the 24-hour phone number.

Students are supported by teams across the college. The international department and host families offer both academic and emotional support and signpost students to Welfare and well-being teams within college. There are a variety of different routes for students to seek

support if they have a problem or concern. A student can seek help from their host family, their progress tutor and college staff. If a student is being bullied, they can seek help from the wellbeing teams. If a crisis arises students can speak with their host families or call the 24-hour emergency number.

All international students have a progress tutor who monitors their attendance and academic progress as well as offering pastoral support and sign posting welfare support and extracurricular opportunities.

The college's Learner Pathways team support students' progression by helping with university applications, mock interviews and arranging trips to universities.

6. Equal opportunities

The college actively promotes and celebrates the cultural diversity of the college community and recognises that participation in a diverse community provides opportunities for the personal development of all individuals. This is laid out in more detail in the college's *Equal opportunities policy*.

7. Individual Needs

Host families and onsite college facilities fully meet the dietary requirements of all students. We welcome students of all faiths or none into a tolerant and culturally diverse community. All international students support to develop language skills for A level and to achieve an IELTS score that will help them to secure a place at a UK university. Students with learning difficulties are looked after by our Learning Support Team and appropriate examination access arrangements are made.

8. Extracurricular Activities

The college has a wide range of different clubs and societies as well as a very active Student Executive team. The college has several successful sports teams who play against other colleges. The college organises visits to popular attractions and major UK cities to allow the international students to appreciate British culture and history. The college makes every effort to recognise key cultural dates and celebrations by organising special events at college or within the community such as Chinese New Year.

All international students can access the nearby Pods Leisure Centre. Here, students can access swimming, exercise classes and gym facilities. The college also has a fitness suite which can be used at certain times of the day.

The above statement of principles and practice will be used as the basis for John Leggott College's policies relating to residential accommodation. The statement seeks to clarify the Further Education residential accommodation: National Minimum Standards into practice and will be reviewed on a yearly basis.

The above statement encompasses but is not limited to the following John Leggott College policies which can be found on the John Leggott College website www.leggott.ac.uk:

1. Admissions Policy
2. Behaviour Policy
3. IT Policy
4. Safeguarding Policy
5. Staff Disciplinary Policy

6. Medical Needs Policy
7. Health and Safety Policy
8. Complaints Procedure

Abbreviations

DBS: Disclosure of Barring Service

EAL: English as an Additional Language

EU: European Union

IELTS: International English Language Testing System

UK: United Kingdom