

Learner Pathway Advisor - Careers and Progression
Term Time plus 2 weeks - 37hours
Support staff pay spine point 12-15
£29,544 – 32,199pa (Actual £26,680 – 29,078pa)

Inspire the Next Generation!

We have an exciting and highly rewarding opportunity for an enthusiastic and motivated individual to join our Learner Pathway Team. This team supports the wider development and progression of our learners, with this role focusing on Careers and Progression advice.

In this role, you will be responsible for direct careers and progression support – from pre-entry to on-programme advice, supporting career planning, offering both UCAS and non-UCAS support, and developing students' understanding of the world of work, apprenticeship programmes, and progression to Further or Higher Education. You will be working closely with the Pastoral Tutor team and supported by the other members of the Learner Pathways Team, to maintain a constant picture of all career and progression aims, ensuring that learner experiences support progression goals.

You will support, and when appropriate, take the lead on designing elements of the delivery programme, engaging our learners in aspiration activities that enable them to recognise their options beyond the JLC experience.

This opportunity also allows to train on the job, working toward becoming a Level 6 qualified careers advisor. The role features a sliding pay scale aligned with the two-year qualification period, enabling the successful candidate to earn incremental pay increases as they progress toward full accreditation.

The successful candidate will:

- Be willing to work towards a Careers Advisor Level 6 qualification.
- Be professional, friendly, and a good role model for students.
- Have strong administrative skills, especially around data management.

Closing date is 9am Friday 28th November 2025

Interview date is Friday 5th December 2025

John Leggott College has a strong commitment to Equal Opportunities, Safeguarding and promoting the welfare of young people and expect all staff to share this commitment. All posts are subject to an enhanced check by the Enhanced Disclosure clearance through the DBS and other checks may be required.