

Pastoral Coordinator - Home Education Hub

37 hours per week / Fixed Term until January 2027 / Term Time + 1 week

Salary: SSP11 £28,634pa FTE. Actual £25,228pa

Join Our Home Education Hub – Support. Guide. Empower. Make a Difference.

John Leggott College is launching **a flagship Home Education Hub** – a vibrant, supportive and high-quality learning environment designed to provide structured academic support for home-educated learners across the region. This is an exciting opportunity to be part of an ambitious new provision and to play a key role in shaping its growth and future direction.

We are looking for a **Pastoral Coordinator** who can bring warmth, professionalism and consistency to the Hub. You will be at the heart of daily operations, helping to create a purposeful, welcoming space where learners feel confident, supported and ready to thrive. This is a dynamic, forward-facing role—perfect for someone who is highly organised, an excellent communicator with families, and passionate about delivering an exceptional learner experience.

As Pastoral Coordinator, you will:

- Lead and oversee the smooth day-to-day running of Hub activities
- Support learners in developing strong academic habits and positive engagement
- Build strong, effective communication channels between families, tutors and the College
- Help establish routines, promote effective study skills, and ensure every learner receives the structure, encouragement and guidance they need to succeed

If you're excited by the opportunity to make a genuine impact, contribute to an innovative educational offer and support young people to achieve their full potential, we'd love to hear from you.

Why Join Us?

At JLC, we offer more than just a place to work. You'll become part of a collaborative, innovative, and supportive community where staff and students thrive together. You'll have access to state-of-the-art facilities, ongoing professional development, and the chance to make a real difference in students' lives. Join a team that values creativity, growth, and the power of education.

Ready to Inspire?

To apply, please complete an application form and send it to humanresources@leggott.ac.uk. For further details or to arrange a visit, please contact humanresources@leggott.ac.uk.

Join us and help students thrive at one of the region's leading Sixth Form Colleges. Make a real difference at JLC!

*The **closing date** for applications is 12pm 2nd December 2025
Interview date is Monday 8th December 2025*

John Leggott College has a strong commitment to Equal Opportunities, Safeguarding and promoting the welfare of young people and expect all staff to share this commitment. All posts are subject to an enhanced check by the Enhanced Disclosure clearance through the DBS and other checks may be required.